



Worksheet Greening Your Workplace Energy and Water Tips

This tips are based on what I've learned during my process of making Woven Prosperity® a certified Green Business in San Francisco. While not a comprehensive list, it can give you some guidelines to consider and help you get started.

Light bulbs

- Look for any incandescent bulbs in your workplace and replace them with **LED bulbs**, which use significantly less energy to create the same brightness
- Look for any fluorescent lighting in your work space and replace those bulbs with **linear LED bulbs**, which are more energy efficient, last longer, and don't contain any mercury
- If applicable: Go to the **website for your energy company** to see what tools they offer to measure your energy use (past energy use, comparison to others, etc.), and develop a way to **track your energy use and set reduction goals**

Water use

- Attach an **aerator** to each faucet in your workplace, to reduce the water flow from those faucets, considering the following guidelines as an example:
 - Without aerators, most faucets use 2.2 gallons per minute
 - For the **kitchen faucets**, consider an aerator that reduces them to **1.5 gallons per minute**
 - For **other handwashing faucets**, consider an aerator that reduces them to **0.5 gallons per minute**
- If applicable: Go to the **website for your water company** to see what tools they offer to measure your water use (past water use, comparison to others, etc.), and develop a way to **track your water use and set reduction goals**

